

THURSO BOWLING CLUB

CONSTITUTION

Contents

1	Name and Objectives
2	Affiliation
3	Membership
4	Election of Members
5	Subscriptions
6	Discontinuation of Membership
7	Eligibility for Office
8	Guests
9	Management
10	Elections
11	Meetings
12	Interpretation of and Alteration to the Constitution
13	Sale of Excisable Liquor

Proposed and Ratified April 2009

THURSO BOWLING CLUB

CONSTITUTION

1 NAME AND OBJECTS

1.1 The name of the Club shall be the "Thurso Bowling Club" the objects of which are to foster and promote the game of flat green bowling and to provide facilities for sporting, recreational and social activities.

1.2 The Club is a non-profit making organisation. All profits and surpluses will be used to improve the club's facilities. No profit or surplus will be distributed other than to another non-profit making body or to members on winding up or dissolution of the Club.

2 AFFILIATION

Thurso Bowling Club may be affiliated to such bodies as determined by approval of a General Meeting of the Club

3 MEMBERSHIP

3.1 Classes and Eligibility

3.1.1 Full Membership of the Club shall be open to all persons aged 16 years or over from the date of the Thurso Bowling Club Annual General Meeting.

3.1.2 Junior Membership -

Junior membership of the Club shall be open to all persons between the ages of 10 and 17 years inclusive from the date of the Thurso Bowling Club Annual General Meeting. Young players over the age of 16 but still in full time education will be allowed full membership but pay Junior Membership fees. Children between the age of 8 and 10 are to be subject to requirements of Bye Law B4.

3.1.3 Associate Membership -

Associate membership of the Club shall be open to friends of full members who wish to participate in the non-bowling activities of the Club. The number of associate members shall be controlled at the discretion of the Management Committee, but at no time shall the number exceed 60.

3.1.4 Restricted Membership

Restricted membership will be awarded at the discretion of the Management Committee and will only be available to members who have held full membership for at least 10 years and who no longer wish to participate in any competitions, represent the Club in SBA, SWBA or Northern Counties, or participate in evening helter skelters. These members will only be permitted on the Green during weekdays until 4.00 pm daily, giving consideration to rinks booked for ties etc. and will be permitted to join the Thursday afternoon helter-skelters. These members have no voting rights. The fee for Restricted Membership will be 25% of the full membership fee as set at the AGM..

3.1.5 Temporary membership -

Up to 30 members of any bona fide bowling club/association may be admitted as temporary members by the Management Committee, without payment of any registration fee, for the duration of any competition or match in which they are participating and thereafter at the discretion of the Management Committee.

The immediate family of a full member, by invitation of the Management Committee, may be admitted as a temporary member without payment of a registration fee for the duration of a specified function within the Club. Immediate family shall only include partner, sons, daughters or parents.

Visitors, non-residents within the Thurso town boundary, may be admitted as temporary members when introduced by a full member and on payment of the set registration fee per week for a maximum of three weeks. Temporary membership shall only confer the right to play bowls and use the facilities of the Club.

Residents of Thurso may be admitted as Temporary Members up to a maximum of 5 times, subject to the conditions specified above and the payment of the set fee per day.

3.1.6 Honorary/Life Membership -

Honorary or life membership of the Club may be conferred upon persons who have rendered signal service to the Club. Election of such members shall be at the Annual General Meeting of the Club. They shall have all the rights of members.

3.1.7 Non-Playing Life Membership-

Non-playing life membership of the Club may be conferred upon persons who retire from bowling. Election of such members shall be at a Club Management/General meeting and shall only confer the right to use Club facilities.

4 ELECTION OF MEMBERS

4.1 Eligibility for Nomination

The names and addresses of persons proposed for full membership, junior or associate membership must be presented to the Secretary who shall display them in a prominent place in the Club premises for at least two weeks before election. They shall be proposed and seconded by full members of the Club and election shall be by majority vote at the first Management Committee meeting after expiry of the display period.

5 SUBSCRIPTION

5.1 For full membership, junior and associate membership, a set nominal fee must be submitted with the membership application form. The balance of the appropriate fee will be payable on election to membership. Renewal of all classes of membership will be by payment of the appropriate fees in full within a 14 day period following the opening day date as set at the Annual General Meeting.

5.2 The subscription rate for all classes of the membership shall be set at the Annual General Meeting of the Club.

6 DISCONTINUATION OF MEMBERSHIP

6.1 Resignation

Resignation of any class members will only be recognised by notification, in writing, to the Secretary.

6.2 Cessation

Membership shall cease automatically, for all classes of member, for non-payment of subscription by the specified date (5.1)

7 ELIGIBILITY FOR OFFICE

7.1 Full Members are eligible to hold office, sit on any committee and participate in the Management of the Club or any section thereof. They have unrestricted voting powers in all Club matters in those sections in which they participate.

7.2 Junior and Associate Members shall not hold office or become members of the Management Committee. They may hold office in sections and sit on committee of sections as determined by the rules of the section. They have no vote at general meetings of the Club but can vote at all meetings of sections of which they are members.

8 GUESTS

8.1 Members may introduce non-members as guests to the Club. The introduction must be a personal one and the members shall be held responsible for the good conduct of the "signed-in" guest entered in the visitors' book.

8.2 Introduction of guests shall be limited to two by any member at any time. The same guest may not be entered more than eight times in any year.

8.3 A maximum of sixteen guests may be introduced by a member in any year.

9 MANAGEMENT

9.1 Officers and Duties

9.1.1 The officers of the Club shall be –

The President

The Captain – Gentlemen

The Captain – Ladies

The Secretary

The Treasurer

All offices shall be subject for re-election at the Annual General Meeting.

9.1.2 The President shall chair all General and Management meetings of the Club. In the President's absence the chair shall be taken by a Captain.

9.1.3 The Treasurer shall maintain the books of accounts, give advice on financial matters and shall present an audited account of the Club at the Annual General Meeting.

9.1.4 The Secretary or an appointed assistant shall provide a record of all general and management meetings, maintain a register of all classes of member and carry out all business secretarial duties of the Club.

9.1.5 The Captains shall be responsible for the organisation and running of the respective sections as detailed in the Club bye laws. The Captain or deputy shall preside over all meetings in the section and will, if required, report at all management meetings of the Club.

9.1.6 The officers shall be ex-officio members of all recreational sub-sections of the Club.

9.2 Management Committee

- 9.2.1 The government and detailed management of the Club shall be vested in the Management Committee, which shall consist of the officers together with twelve elected members of the Club.
- 9.2.2 Nominations for the Management Committee to be made by two full members at the Annual General Meeting or notified to the Secretary prior to the Annual General Meeting.
- 9.2.3 The Management Committee may co-opt members as deemed necessary but co-opted members will have no voting power in the management of the Club.
- 9.3 Management Committee proposals for alterations or additions to the bye laws shall be notified to members by display on the notice board and shall be ratified at the next general meeting of the Club.
- 9.4 It is declared that the Club indemnifies any officer or member of the Management Committee of the Club against personal liability to any creditor for debts incurred on behalf of the Club.
- 9.5 Subject to the approval of a General Meeting the Management Committee may borrow money on behalf of the Club.

10 ELECTIONS

The officers and members of the Management Committee shall be elected by ballot at the Annual General Meeting, or a Special General Meeting called for that purpose.

11 MEETINGS

- 11.1 The Annual General Meeting of the Club shall be held in February and shall be intimated to members by circular giving at least 14 days' notice.
- 11.2 Management meetings of the Club shall be held every month and shall be convened by intimation on the notice board.
- 11.3 Management meetings shall be held during the first full week of the month and shall be convened by the Secretary.
- 11.4 Three general meetings will be held – May, July and September – and shall be notified by intimation on the notice board.
- 11.5 The President, Secretary or their nominated deputies, plus five members shall form a quorum at all Management Committee or General Meetings of the Club.
- 11.6 Special General Meetings must be called within 28 days of a request by five members having given notice to the Secretary and detailing the reason for the request.

12 INTERPRETATION AND ALTERATION TO THE CONSTITUTION

- 12.1 Any matter not covered by the Constitution, or any question as to the interpretation thereof, shall be decided by the Management Committee at a duly constituted meeting.
- 12.1.1 Alterations to the Constitution may be made only at the Annual General Meeting or a Special General Meeting called for that purpose.
- 12.1.2 Any proposed alteration to the Constitution must be lodged with the Secretary not less than 28 days before the date of the meeting at which it will be considered.
- 12.1.3 Any alteration of the Constitution must be affirmed by not less than two-thirds of those present eligible to vote.

13 SALE OF EXCISABLE LIQUOR

- 13.1 No excisable liquor shall be sold in the premises of the Club except as provided in the Licensing (Scotland) Act 1976. The Management Committee reserve the right to alter and vary the regular hours of opening within the provision of the Act and to apply for regular extensions of the hours it may consider necessary.
- 13.2 No excisable liquor shall be sold or supplied for consumption outside the premises of the Club except to a person holding an excise licence.
- 13.3 Visitors shall not be supplied with Excisable liquor in the Club premises unless on the invitation and in the company of a member, and that member shall ensure that the member's name and address of the visitor are entered in a book provided specifically for that purpose.
- 13.4 No member of the Management Committee shall have any personal interest in the sale of Excisable liquor therein, or the profits arising from such sale.
- 13.5 Excisable liquor shall not be supplied to any person under the age of 18 years or to any visitor/guest who, although over 18 years of age, is introduced by a junior member.

